

**R.R. Educational Trust's
B.Ed. College, Mulund East
Batch 2016-2018**

Minutes of the meeting held on 15/05/2018

Agenda 1: Sharing Action Taken Report of the batch 2016-2018

Following activities were under taken in the academic batch **2016-2018**

Plan of Action	Achievements/Outcomes
<i>1. Enhance Teaching & Learning</i> ("Enhancing Teaching and Learning" typically focus on strategies and practices that help future educators improve their teaching skills and facilitate effective learning experiences)	❖ Detailed planning and delivery of lessons: This entails the creation of comprehensive plans for teaching specific topics, encompassing objectives, instructional strategies, assessment methods, and necessary resources. ❖ Classroom Management: Acquiring skills in establishing and maintaining a positive and organized classroom atmosphere conducive to effective learning. ❖ Development of learning materials: Crafting instructional resources such as worksheets, visual aids, and multimedia tools to enhance the learning process. ❖ Engaging in Action Research: Undertaking small-scale research projects to investigate and address specific teaching and learning challenges. ❖ Practical classroom experience and practicum: Acquiring hands-on experience in real classroom environments, observing seasoned educators, and gradually assuming teaching responsibilities under supervision.

2. Strengthen Training & Placements ("Strengthening Training and Placements" typically refers to activities aimed at preparing future educators for their professional roles, and assisting them in securing teaching positions after completing their studies.)	❖ Value Added Courses ❖ Classroom level Workshop ❖ Participation in workshop, seminar, Webinars, online activities, Quizzes, Paper presentation, inter collegiate activities, intra collegiate activities. ❖ Workshop on Fevicryl Mould: Art infused to further develop skills. ❖ Preparation of Learning Resources Internships or Teaching Practicums: Providing opportunities for students to gain hands-on teaching experience in real classroom settings, which can also lead to potential job offers.
3. Research Initiatives ("Research Initiatives" encourage students to engage in systematic inquiry, critical thinking, and exploration of educational issues.)	❖ Session on Action Research: Infuses skills to solve immediate classroom problems. ❖ Classroom level Seminar presentation: Promotes skills of seminar presentation. ❖ Faculty published Papers.
4. Integrating Technology in the Classroom ("Integrating Technology in the Classroom" are designed to help future educators effectively incorporate technology into their teaching practices.)	❖ Lesson demonstration, Planning, Guidance, Lesson delivery through online mode. ❖ Classroom level session on developing E-content. ❖ Presentation with Interactive Power point presentation. ❖ Social media in Education: Discussing strategies for using social media platforms for educational purposes, such as sharing resources and facilitating class discussions.
5. Strengthening Alumni Engagement (Alumni engagement fosters a sense of community, provides networking opportunities, and can be beneficial for both the institution and its former students.)	❖ Alumni Associations: Establishing and maintaining an alumni association or network to stay connected with each other and the institution. ❖ Alumni Events and Reunions: Organizing reunions, homecoming events, or alumni gatherings to bring former students back to campus and facilitate networking.
6. Community Outreach	❖ Community service by student teachers through academic support at RRET's English

("Activities for community outreach help students understand the role of educators beyond the classroom and promote a sense of civic responsibility.")	medium and Marathi medium school and Junior college. ❖ Swachh Abhiyan conducted in the institution's premises ❖ Yoga Session: Drugless Therapy to lead a happy life. ❖ Street play at Udaan Festival. ❖ Extension Work Activity – Food Stalls by students ❖ Street Plays for Awareness of Women's Right ❖ Cultural Fest: "MRIDANG"
Establishing Eco- friendly campus	❖ Slogan Writing activity to raise awareness on environmental issues ❖ Cleanliness Drive conducted in the institution's premises ❖ Awareness Programme on – 'Must use cloth bags and paper bags' ❖ Activity – Go Green: Promotes respect for environment and importance of GREEN.

Agenda 2: Portfolio Planning Review: The academic portfolios of the 2017-2019 academic batch were thoroughly assessed and appropriately allocated among faculty members.

Agenda 3: Action Plan Development for the Academic Batch 2017-2019: A comprehensive deliberation took place regarding the Action Plan for the Academic Batch 2017-2019, aligning with the objectives of the B.Ed. Program. Various curricular and co-curricular activities suitable for the batch were discussed extensively.