

**R.R. Educational Trust's
B.Ed College, Mulund East
Batch 2018-2020**

Minutes of the meeting held online through Zoom Platform on 20/10/2020

Agenda 1: Sharing Action Taken Report of the batch 2018-2020:

Following activities were under taken in the academic batch 2018-2020

Plan of Action	Achievements/Outcomes
<i>1. Enhance Teaching & Learning</i> ("Enhancing Teaching and Learning" typically focus on strategies and practices that help future educators improve their teaching skills and facilitate effective learning experiences)	❖ Lesson Planning and Delivery: This involves creating detailed plans for teaching specific topics, including objectives, instructional strategies, assessment methods, and resources. ❖ Classroom Management: Learning how to establish and maintain a positive and organized classroom environment conducive to learning. ❖ Creating Learning Materials: Developing instructional materials, such as worksheets, visual aids, and multimedia resources, to support the learning process. ❖ Action Research: Conducting small-scale research projects to investigate and improve specific teaching and learning issues. ❖ Field Experience and Practicum: Gaining hands-on experience in actual classroom settings, observing experienced teachers, and gradually taking on teaching responsibilities under supervision. ❖ Virtual lectures, online lectures, and activities through Zoom Platform.

2. Strengthen Training & Placements ("Strengthening Training and Placements" typically refers to activities aimed at preparing future educators for their professional roles, and assisting them in securing teaching positions after completing their studies.)	❖ Value Added Courses ❖ Five - Day Faculty Development Programme was organised in collaboration with Mahatma Gandhi National Council of Rural Education, Ministry of Human Resource Development, on 'Nai Talim' August 19/08/2019 to 23/08/2019 ❖ Classroom level Workshop was conducted on 'Reviving Educational Practices Post COVID -19 Pandemic ❖ Participation in workshop, seminar, Webinars, online activities, Quizzes, Paper presentation, inter collegiate activities, intra collegiate activities. ❖ Preparation of Learning Resources Internships or Teaching Practicums: Providing opportunities for students to gain hands-on teaching experience in real classroom settings, which can also lead to potential job offers.
3. Research Initiatives ("Research Initiatives" encourage students to engage in systematic inquiry, critical thinking, and exploration of educational issues.)	❖ Session on Action Research: Infuses skills to solve immediate classroom problems. ❖ Classroom level Seminar presentation: Promotes skills of seminar presentation. ❖ Faculty published Papers. ❖ Engaging with Educational Research Journals: Encouraging students to read and critically engage with current research published in educational journals.
4. Integrating Technology in the Classroom ("Integrating Technology in the Classroom" are designed to help future educators effectively incorporate technology into their teaching practices.)	❖ Lesson demonstration, Planning, Guidance, Lesson delivery through online mode. ❖ Classroom level session on developing E- content. ❖ Presentation with Interactive Power point presentation. ❖ Social Media in Education: Discussing strategies for using social media platforms for educational purposes, such as sharing resources and facilitating class discussions.
5. Strengthening Alumni Engagement	❖ Alumni Associations: Establishing and maintaining an alumni association or network

(Alumni engagement fosters a sense of community, provides networking opportunities, and can be beneficial for both the institution and its former students.)	to stay connected with each other and the institution. ❖ Social Media Groups: Establishing and managing social media groups or pages dedicated to alumni, where they can connect, share experiences, and engage in discussions. ❖ Alumni Speaker Series: Inviting accomplished alumni to return to campus or participate in events as guest speakers, sharing their insights and experiences.
6. Community Outreach (“Activities for community outreach help students understand the role of educators beyond the classroom and promote a sense of civic responsibility.”)	❖ Community service by student teachers through academic support at RRET’s English medium and Marathi medium school and Junior college. ❖ Swachhta Abhiyan conducted in the institution’s premises ❖ Yoga Session: Drugless Therapy to lead a happy life. ❖ Street play and Poster making at Udaan Festival. ❖ Extension Work Activity – Food Stalls by students ❖ Street Plays for Awareness of Women’s Right ❖ Awareness Programme on Good Touch and Bad Touch for the little RRIYANS ❖ Cultural Fest: “MRIDANG”
Establishing Eco- friendly campus	❖ Slogan Writing activity to raise awareness on environmental issues ❖ Cleanliness Drive conducted in the institution’s premises ❖ Awareness Programme on – ‘Must use cloth bags and paper bags’ ❖ Students served in the Blood Donation camp was organised by Radhika Care Foundation and Nair Hospital

	❖ Activity – Go Green: Promotes respect for environment and importance of GREEN.
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Agenda 2: Discussion on Portfolio planning:

Academic portfolio for the academic batch 2019-2021 were discussed and was distributed accordingly amongst the faculty members.

Agenda 3: Discussion on Plan of Action for the Academic Batch 2019-2021:

A thorough discussion was done on the Plan of Action for the Academic Batch 2019-2021 keeping in mind the objectives of the B.Ed. Program. Discussion was carried out on various curricular and co-curricular activities which can be conducted in the said batch.

Agenda 4: Addressing the Prevailing COVID-19 Situation:

During the discussion on addressing the prevailing COVID-19 situation, the IQAC assessed and discussed the measures implemented in response to the pandemic. This included adaptations in teaching methodologies to facilitate online learning, the implementation of health and safety protocols for on-campus activities, and the establishment of support systems for students and faculty to ensure their well-being and continuity of education amidst the challenging circumstances.