

**R.R. Educational Trust's
B.Ed College, Mulund East
Batch 2019-2021**

Minutes of the meeting held on 15/05/2021 through Online Platform

Agenda 1: Sharing Action Taken Report of the batch 2019-2021:

Following activities were under taken in the academic batch 2019-2021

Plan of Action	Achievements/Outcomes
<i>1. Enhance Teaching & Learning</i> ("Enhancing Teaching and Learning" typically focus on strategies and practices that help future educators improve their teaching skills and facilitate effective learning experiences)	❖ Lecture Series through You Tube: This helps to make learning more interesting. ❖ Peer Teaching and Learning Circles: Encourage students to take turns teaching a concept to their peers and lead discussions on the topic. ❖ Planning of creating Interactive Power Point Presentation: Making the teaching process more interesting. ❖ Lesson Planning and Delivery: This involves creating detailed plans for teaching specific topics, including objectives, instructional strategies. ❖ Classroom Management: Learning how to establish and maintain a positive and organized classroom environment conducive to learning. ❖ Creating Learning Materials: Developing instructional materials, such as worksheets, visual aids, and multimedia resources, to support the learning process.
<i>2. Strengthen Training & Placements</i> ("Strengthening Training and Placements" typically refers to activities aimed at preparing future educators for their professional roles, and assisting them in securing teaching positions after completing their studies.)	❖ Value Added Courses ❖ Classroom level webinar was conducted on "Every Cloud has a silver lining" ❖ Participation in classroom webinar, expert talks, quizzes, inter collegiate activities, intra collegiate activities. ❖ Value Added Course ❖ Preparation of Learning Resources: Providing opportunities for students to gain awareness regarding importance of learning resources.

3. Research Initiatives ("Research Initiatives" encourage students to engage in systematic inquiry, critical thinking, and exploration of educational issues.)	❖ Session on Action Research: Infuses skills to solve immediate classroom problems. ❖ Faculty published Papers. ❖ Faculties presented in papers in online seminars ❖ Engaging with Educational Research Journals: Encouraging students to read and critically engage with research published in educational journals. (Online and Offline)
4. Integrating Technology in the Classroom ("Integrating Technology in the Classroom" are designed to help future educators effectively incorporate technology into their teaching practices.)	❖ Classroom level session on developing E-content. ❖ Presentation with Interactive Power point presentation. ❖ Social Media in Education: Discussing strategies for using social media platforms for educational purposes, such as sharing resources and facilitating class discussions.
5. Strengthening Alumni Engagement (Alumni engagement fosters a sense of community, provides networking opportunities, and can be beneficial for both the institution and its former students.)	❖ Alumni Associations: Establishing and maintaining an alumni association or network to stay connected with each other and the institution. ❖ Social Media Groups: Establishing and managing social media groups or pages dedicated to alumni, where they can connect, share experiences, and engage in discussions. ❖ Alumni Speaker Series: Inviting accomplished alumni to return to campus or participate in virtual events as guest speakers, sharing their insights and experiences.
6. Community Outreach ("Activities for community outreach help students understand the role of educators beyond the classroom and promote a sense of civic responsibility.")	❖ Corona Virus Stay Safe Stay Healthy (Thali and clapping) ❖ Distribution of Masks to the needy ❖ Distribution of Sanitizer and help the community to stay safe ❖ Awareness on Khadi to community as a fabric of Nation.

	❖ Cultural Fest: “MRIDANG” : Serving the community by lending them a platform to showcase their talents.
Establishing Eco- friendly campus	❖ Slogan Writing activity to raise awareness on environmental issues ❖ Cleanliness Drive conducted in the institution’s premises ❖ Grow Green Drive undertaken to spread awareness that “Trees are Green Gold” ❖ Awareness Programme on – “Use of paper bags” ❖ Activity – Go Green: Promotes respect for environment and importance of GREEN. ❖ Session on Khadi- Sustainable Fabric

Agenda 2: Discussion on Portfolio planning:

Academic portfolio for the academic batch 2020-2022 were discussed and was distributed accordingly amongst the faculty members.

Agenda 3: Discussion on Plan of Action for the Academic Batch 2020-2022:

A thorough discussion was done on the Plan of Action for the Academic Batch 2020-2022 keeping in mind the objectives of the B.Ed. Program. Discussion was carried out on various curricular and co-curricular activities which can be conducted in the said batch.

Agenda 4: Hybrid Mode Approach

The meeting underscored the urgent need for a hybrid teaching approach blending in-person and online instruction to sustain education during COVID-19. Recognizing its benefits in flexibility and accessibility, discussions also highlighted challenges like technology constraints and equity issues. Action items were proposed, including forming a task force, assessing needs, providing support, and monitoring effectiveness.