

**R.R. Educational Trust's
B.Ed College, Mulund East
Batch 2020-2022**

Minutes of the meeting held on 01/02/2022 through Online Platform

Agenda 1: Sharing Action Taken Report of the batch 2020-2022:

Following activities were under taken in the academic batch 2020-2022

Plan of Action	Achievements/Outcomes
<i>1. Enhance Teaching & Learning</i> ("Enhancing Teaching and Learning" typically focus on strategies and practices that help future educators improve their teaching skills and facilitate effective learning experiences)	❖ Lecture Series through You Tube: This helps to make learning more interesting. ❖ Peer Teaching and Learning Circles: Encourage students to take turns teaching a concept to their peers and lead discussions on the topic. ❖ Synchronous and Asynchronous Learning Analysis: Compare and contrast synchronous (real-time) and asynchronous learning experiences, identifying the advantages and disadvantages of each. ❖ Planning of creating Interactive Power Point Presentation: Making the teaching process more interesting. ❖ Lesson Planning and Delivery: This involves creating detailed plans for teaching specific topics, including objectives, instructional strategies. ❖ Creating Learning Materials: Developing instructional materials, such as worksheets, visual aids, and multimedia resources, to support the learning process.

<i>2. Strengthen Training & Placements</i> ("Strengthening Training and Placements" typically refers to activities aimed at preparing future educators for their professional roles, and assisting them in securing teaching positions after completing their studies.)	❖ Value Added Course - Contemporary Trends in Assessment. This helps in knowing the perspective of Assessment. ❖ Value Added Course ❖ Virtual Career Counseling Workshops: Organize virtual workshops to provide guidance on teaching career, resume building, and interview preparation. ❖ Remote Teaching Demonstrations: Arrange for B.Ed students to deliver virtual teaching demonstrations or lessons as part of their job application process.
<i>3. Research Initiatives</i> ("Research Initiatives" encourage students to engage in systematic inquiry, critical thinking, and exploration of educational issues.)	❖ Session on Action Research: Infuses skills to solve immediate classroom problems. ❖ Faculty published Papers. ❖ Faculties presented in papers in online seminars ❖ Engaging with Educational Research Journals: Encouraging students to read and critically engage with research published in educational journals. (Online)
<i>4. Integrating Technology in the Classroom</i> ("Integrating Technology in the Classroom" are designed to help future educators effectively incorporate technology into their teaching practices.)	❖ Classroom level session on developing E-content. ❖ Presentation with Interactive Power point presentation. ❖ Social Media in Education: Discussing strategies for using social media platforms for educational purposes, such as sharing resources and facilitating class discussions.
<i>5. Strengthening Alumni Engagement</i> (Alumni engagement fosters a sense of community, provides networking opportunities, and can be beneficial for both the institution and its former students.)	❖ Alumni Associations: Establishing and maintaining an alumni association or network to stay connected with each other and the institution. ❖ Social Media Groups: Establishing and managing social media groups or pages dedicated to alumni, where they can connect, share experiences, and engage in discussions.

	❖ Alumni Events and Reunions: Organizing reunions, homecoming events, or alumni gatherings to bring former students back to campus and facilitate networking. ❖ Alumni Speaker Series: Inviting accomplished alumni to return to campus or participate in virtual events as guest speakers, sharing their insights and experiences.
6. Community Outreach (“Activities for community outreach help students understand the role of educators beyond the classroom and promote a sense of civic responsibility.”)	❖ Distribution of Masks to the needy ❖ Distribution of Sanitizer and help the community to stay safe ❖ Distribution of grains “Ek Muthi Yojna”
Establishing Eco- friendly campus	❖ Slogan Writing activity to raise awareness on environmental issues ❖ Grow Green Drive undertaken to spread awareness that “Trees are Green Gold” (Students were said to grow a plant in and around their home) ❖ Awareness Programme on – “Use of paper bags” ❖ Awareness program on “Use of Masks” to keep people healthy.

Agenda 2: Discussion on Portfolio planning:

Academic portfolio for the academic batch 2021-2023 were discussed and was distributed accordingly amongst the faculty members.

Agenda 3: Discussion on Plan of Action for the Academic Batch 2021-2023:

A thorough discussion was done on the Plan of Action for the Academic Batch 2020-2022 keeping in mind the objectives of the B.Ed. Program. Discussion was carried out on various curricular and co-curricular activities which can be conducted in the said batch