



R. R. Educational Trust's B. Ed. College
Mhada Colony, Eastern Express Highway, Mulund Mumbai 400081.
Affiliated to University of Mumbai, Recognised by NCTE
NAAC Accredited
2023-24

IQAC
Notice
Date:26/12/2023

The meeting of the IQAC is scheduled on January 4, 2024 at 12:00 Noon.

Agenda:

1. Approval of Previous Meeting Minutes
2. Review of Quality Initiatives for 2023
3. Action Plan for 2024
4. NAAC Progress Review
5. Stakeholder Feedback Mechanism
6. Research and Innovation
7. Curriculum Development and Co-Curricular Activities
8. Student-Centric Quality Initiatives
9. Community Engagement and Extension Activities
10. Best Practices Documentation
11. Preparation for Faculty Development Programs
12. Miscellaneous Items



Folami Shah
Principal
R. R. Educational Trusts B. Ed. College
Survey No. 386, Mhada Colony,
Off. Express Highway, Mulund (East),
Mumbai - 400 081.



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Minutes of the Meeting
IQAC

Minutes of the meeting of the IQAC held on 4th January, 2024 at 12:00 Noon in the Conference Room, Ground Floor of the premises. Dr. Falguni Anish Shah Chairperson presided over the meeting.

Following Members were present at the meeting:

<i>Designation -IQAC- R.R. Educational Trust's B.Ed. College</i>	<i>Name of the Member</i>
Chairperson	Dr. Falguni Anish Shah
IQAC Co- Ordinator	Mrs. Chitra Khedekar
Member	Mrs. Aditi Tawre
Administrative Official	Mrs. Kanchan Yadav
Librarian	Mrs. Madhuri Aware
Management Representative	Mr. Rajiv Singh
External Expert	Dr. Sunita Magre (Prof. Head of Dept. of Education, University of Mumbai)
	Dr. Reni Francis, Principal, Pillai College of Education and Research, Chembur.
Nominee from Alumni	Ms. Ranjeet Chauhan
Nominee from Alumni	Ms. Najuka Gunjal
Industry Expert	Mr. Ajit Jobanputra, Founder, Alert Citizen, NGO.

Agenda Items and Resolutions:

1. Approval of Previous Meeting Minutes:

- ❖ The minutes of the previous IQAC meeting were read and approved unanimously by all members.

2. Review of Quality Initiatives for 2023:

- ❖ The committee reviewed the quality enhancement measures undertaken in 2023.
- ❖ Members noted positive feedback on student engagement activities and research workshops.

3. Action Plan for 2024:

- ❖ It was decided to focus on innovative teaching methods, digitization of processes, and skill-based student programs.
- ❖ A draft action plan was presented and approved for implementation.

4. NAAC Progress Review:

- ❖ An update on AQAR preparation and submission was shared.
- ❖ Mock presentations for the Peer Team Visit were scheduled for March 2024.
- ❖ A checklist for criterion-wise documentation was distributed to ensure timely completion.

5. Stakeholder Feedback Mechanism:

- ❖ Feedback received from students, alumni, and employers was analyzed.
- ❖ A plan to improve the online feedback system for increased participation and usability was approved.

6. Research and Innovation:

- ❖ Faculty were encouraged to apply for minor and major research projects.
- ❖ A proposal to organize a research methodology workshop in the first quarter of 2024 was accepted.

7. Curriculum Development and Co-Curricular Activities:

- ❖ Suggestions to align the curriculum with NEP 2020 principles were discussed.
- ❖ Plans for a series of co-curricular events, including industry expert talks and skill enhancement programs, were finalized.

8. Student-Centric Quality Initiatives:

- ❖ The committee approved a plan for career counseling sessions and placement drives in collaboration with local industries.
- ❖ Proposals for mental health awareness programs and peer mentoring initiatives were discussed.

9. Community Engagement and Extension Activities:

- ❖ A roadmap for outreach programs focusing on sustainable development goals was shared.
- ❖ Collaboration with NGOs for community service projects was proposed and approved.

10. Best Practices Documentation:

- ❖ The committee identified two key institutional practices for documentation:
 - a) Building Digital Bridge (BDB)
 - b) Sustainable Development Goals- 2030
 - c) Happy Campus

11. Preparation for Faculty Development Programs:

- ❖ A schedule for FDPs on teaching with technology and research writing was approved.
- ❖ External experts will be invited to lead these sessions.

12. Miscellaneous Items:

- ❖ A request for infrastructure upgrades, including additional ICT-enabled classrooms, was discussed.
- ❖ The proposal will be forwarded to the College Development Committee for approval.

The meeting ended with a formal vote of thanks by Ms Chitra Khedekar.

Minutes prepared by-

- Ms Chitra Khedekar
- Ms Aditi Tawre

Jaigami Shah
Principal

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